



*Longwick-cum-Ilmer
Parish Council*

LONGWICK PARISH COUNCIL

**To: Cllr Smith, Cllr Livingston, Cllr Van Apeldoorn, Cllr Ayre, Cllr Gummer, Cllr Pennell,
Cllr Greengrass and Cllr Atkinson**

**You are hereby summoned to the Annual Meeting of the Council taking place at Longwick Village
Hall on Tuesday 19th May 2026 at 7.30pm.**

AGENDA

Public Forum – The first ten minutes are available for the public to express their view or ask questions on matters on the following agenda. The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

18. Election of the Chairman to the Council and to receive the Chair's Declaration of Acceptance of Office
19. Election of the Vice-Chairman to the Council and to receive the Vice-Chair's Declaration of Acceptance of Office
20. Welcome and Apologies for Absence
21. To Receive any Declarations of Interest
22. Acceptance of Minutes of the Parish Council Meeting held on the Tuesday 21st April 2026
23. To consider actions from previous meetings
24. Update from Buckinghamshire Councillors
25. To appoint representatives on the under mentioned bodies / groups:
 - a. Community Boards
 - b. Others bodies or groups as required
26. Review and adoption of policies:
 - a. Standing Orders (no amendments)
 - b. Financial Regulations (no amendments)
 - c. To consider establishing a Working Group to review all other policies throughout the year
27. Planning Applications:
 - a. To consider and approve comments for New Planning Applications
 - b. To Receive Notice of Planning Applications Approved and Refused
28. To note accounts for payment in accordance with the budget
29. To review and update (where required) bank mandates for all accounts
30. To appoint a Councillor to carry out quarterly checks of the accounts
31. To appoint a Councillor to carry out monthly checks of the equipment at Longwick Playing Field
32. To consider reoccurring payments and contractors for 26-27
33. To consider actions from Internal Audit 26-27
34. Annual Governance and Accountability Return:
 - a. To consider, complete and approve section 1
 - b. To consider and approve section 2

c. To approve Elector Rights of Inspection dates commencing Wednesday 3 June 2026 – Tuesday 14 July 2026

35. To consider the purchase and installation of a replacement VAS
36. To consider traffic calming / speed reduction proposals including any associated costs (note this item is subject to receiving data and costs from Buckinghamshire Council)
37. To note the Clerks decision under delegated authority to enter into a new Electricity contract
38. To consider the transfer of defibrillators to the Parish Council
39. To discuss and decide on any responses to correspondence received and/or issued by the Parish Council
40. To receive Reports from Councillors on meetings that they have participated in on behalf of the Parish Council
41. To confirm the dates and times of Parish Council Meeting for the ensuing year:
The Parish Council meet on the third Tuesday of the month at Longwick Village Hall starting at 7.30pm

Tuesday 16th June 2026
Tuesday 21st July 2026
August – no meeting
Tuesday 15th September 2026
Tuesday 20th October 2026
Tuesday 17th November 2026
Tuesday 15th December 2026
Tuesday 19th January 2027
Tuesday 16th February 2027
Tuesday 16th March 2027
Tuesday 20th April 2027 *
Tuesday 18th May 2027 **

*The Annual Meeting of the Parish will be held prior to the ordinary Parish Council meeting on 20th April 2027 at Longwick Village Hall starting at 7pm.

**The May meeting will be the Annual Meeting of the Council

42. Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, a resolution is required to exclude the public and press to protect the confidential nature of the business to be transacted during consideration of item 43 on the agenda
43. Confidential matters – to consider staffing matters
44. Public Bodies (Admission to Meetings) Act 1960: To resolve that the public and press be re admitted to the meeting



Tracey Martin
Clerk, Longwick Parish Council
clerk@longwickcumilmer.org.uk

13th May 2026